

# Midland Public Board Meeting Minutes

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Thursday, 17 November @ 7:00pm  
Location: Midland Public Library – 3<sup>rd</sup> Floor Boardroom

**Present** T. Sheridan (Chair), B. Kettle, M. Pearce, K. Stief (remote), S. Strathearn, B. Gorski  
**Regrets** B. Desroches, P. Pantling, L. Roy (present, but disconnected due to technical difficulties at the Library)  
**Staff** C. Budgell, CEO

## 1. Call to Order

The meeting was called to order by the Chair, T. Sheridan at 7:15pm

## 2. Declaration of Pecuniary Interest

There were no declarations.

## 3. Approval of Minutes for 20 October 15 MPL Board Meeting

**Moved by:** M. Pearce  
**Seconded by:** S. Strathearn  
**Carried**

## 4. CEO Report

### Discussion:

S. Strathearn inquired about the progress of the new website. C. Budgell explained that the Library has seen and approved the template for the website and it should be up before the end of the year, now that the issues with integrating with the ILS from Simcoe County are sorted out. These issues pushed back the website launch date 6-8 weeks.

K. Stief inquired about circulation numbers for 2016 in comparison to 2015. C. Budgell noted that when the Library changed to its new ILS in late February that all previous circulation statistics were lost. Therefore, yearly comparisons will become possible again starting in March of 2017 when the system has 12 months of circulation history.

C. Budgell reminded Board members that tickets for the 2017 Library Gala "A Novel Affair" would go on sale starting December 1<sup>st</sup> through the Midland Cultural Centre. Tickets will be \$125 each, including a tax receipt for up to \$70. This event will require recruiting of volunteers for various positions within the event.

## 5. Report of Board Committees

### 5.1 Finance Committee

There were no questions regarding the report provided by the Finance Chair.

**Motion to approve the Finance Report & Financial Statement**

**Moved by:** S. Strathearn

**Seconded by:** B. Kettle

**Carried**

K. Stief provided a summary of the initial meeting of the Finance Committee with S. Turnbull. The Town is eager to work together with the Board and Library to ensure we are managing our finances in the best way possible. Also discussed was the potential for budget presentation to take place in January 2017. The 2017 Library Budget will be submitted to the Town with a 0% increase from 2016. The Board is increasing it's fundraising targets and initiatives, work with sponsors etc. The Board will continue regular contact with S. Turnbull and the Town finance department, with C. Budgell acting as the main contact person.

**7. New Business**

**7.1 General Public Member:** Eileen Tripp requested to address the Board.

E. Tripp stated that she thought the Library is the hub of the community, providing a level playing field for everyone, especially people on fixed or limited income. She applauded recent decisions and changes at the Library including extending hours of operation and extending the DVD lending period to 7 days. E. Tripp mentioned that she feels volunteers have a place in the Library but should not ever replace staff positions. She extended her thanks to the staff for all of their hard work. She inquired if there had been cuts in the Library Budget from 2015 to 2016. C. Budgell explained that there had not been any cuts in the budget. E. Tripp also expressed concerns that the budget for physical collections would be cut in favour of technology instead. C. Budgell highlighted that the budget for physical collections has actually increased in 2016 and will again in 2017.

**10. Next Meeting**

Date: December 15<sup>th</sup>, 2016

Time: 7:00pm

**11. Adjournment**


Motion to adjourn at 7:25pm

**Moved by:** K. Stief

**Seconded by:** B. Gorski

**Carried**

**Signed:**

  
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**T. Sheridan, Chair**

  
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**C. Budgell, Recording Secretary**

**Date:** Jan. 19/17.