

Midland Public Board Meeting Minutes

Thursday, 20 October @ 7:00pm
Location: Midland Public Library – 3rd Floor Boardroom

Present T. Sheridan (Chair), B. Kettle, M. Pearce, K. Stief, B. Desroches, L. Roy, S. Strathearn
Regrets P. Pantling, B. Gorski
Staff C. Budgell, CEO

1. Call to Order

The meeting was called to order by the Chair, T. Sheridan at 7:00pm

2. Declaration of Pecuniary Interest

There were no declarations.

3. Approval of Minutes for 15 September 15 MPL Board Meeting

Moved by: K. Stief
Seconded by: B. Desroches
Carried

4. CEO Report

Discussion:

K. Stief asked if membership stats could be included in the monthly reports, including a breakdown of where patrons are residing. C. Budgell will include this in future Board reports.

L. Roy inquired about the Creative Arts Volunteer position and what it entails. C. Budgell explained that this position was created to support the Library staff in creating crafts projects for children as well as for creating art related to Library events and programming. K. Stief asked if it would be possible to create a note or memo about volunteer positions that could be sent out to various groups and homeowner's associations throughout town where many people may have time to donate to volunteer activities. C. Budgell will prepare this and deliver to it all Board members.

L. Roy inquired about the popularity of genealogy in the community. C. Budgell explained that there are actually a number of members of the community who are very active in genealogical research. It is this group of people who have inspired planning for upcoming genealogy programs. The new microfilm reader also gets a lot of use.

5. Report of Board Committees

6.1 Fundraising Committee –

T. Sheridan reported that L. Roy has joined the Fundraising Committee from the Board and A. Clennett has joined the Fundraising Committee from the staff. T. Sheridan highlighted that the Fundraising Committee has a very aggressive goal of \$40,000 for 2017; so all Board members will be called upon to support the Fundraising in some way.

T. Sheridan updated the Board about the Wreath Auction, reminding Board members that all donated wreaths should be at the Library no later than November 18th. The auction will launch on November 23rd, the same evening at the Tree Lighting Downtown.

The Library's first Artist Market will be held on Saturday, December 10th from 11am – 3pm, with vendor's being able to setup starting at 9:00am. Registration cost is \$25 per table or donation of one of the vendor's items towards a future silent auction (minimum \$25 value). B. Kettle suggested selling gingerbread cookies, popcorn, hot chocolate, etc. at the event and offered to bake some cookies for the event.

6.2 Finance Committee

C. Budgell also informed the Board that the errors in the budget software related to distributed labour and benefits had been corrected. K. Stief discussed the Finance Committee report with the Board. It was highlighted that the Library has been staying on track with the 2016.

The first draft of the 2017 budget has been prepared, keeping the Library at a 0% increase over the 2016 budget.

Motion to approve the Finance Report & Financial Statement

Moved by: S. Strathearn

Seconded by: L. Roy

Carried

7. New Business

7.1 Media Reports – T. Sheridan requested that a media report be prepared and sent to the Board on a regular basis to ensure that all Board members know what is happening in the Library and to enable them to be strong advocates in the community.

7.2 Website Status - C. Budgell informed that Board that the website launch has been delayed due to some technical errors in getting the new site to integrate with the current ILS.

7.3 Aviva Status - C. Budgell informed the Board that an application was submitted to the Aviva Community Fund to support the new Makerspace Project. There are also two other projects in the community, one for the Guesthouse Shelter and one for the Splash pad at Little Lake Park.

7.4 Community Programs Supervisor – C. Budgell provided an update on the new hire to the Community Programs Supervisor Role. Amanda Kelly will be joining the Midland Public Library starting on November 17th. She will be transitioning from her role with the Simcoe County Library Cooperative on a part time basis, moving into a full-time role in January 2017.

10. Next Meeting

Date: November 17th, 2016

Time: 7:00pm

11. Adjournment

Motion to adjourn at 7:39

Moved by: B. Desroches

Seconded by: S. Strathearn

Carried

Signed:

T. Sheridan, Chair

C. Budgell, Recording Secretary

Date: _____