



# Midland Public Library

## Board Meeting Minutes

Thursday, 17 Febraury 2022 @ 6pm

Location: Zoom

**Present** C. McKay, B. Kettle, K. Weishar, L Hillman, B. Desroches, C. Curlette  
**Staff** T. Hayes CEO  
**Regrets** B. Gorski, G. Canning

### 1. Call to Order

The Board Chair, K. Weishar, called the meeting to order at 6:05 PM

### 2. Declaration of Pecuniary Interest

None

### 3. Approval of the Agenda

**Motion to approve the February 2022 Board meeting agenda**

**Moved by:** L. Hillman

**Seconded by:** B. Desroches

**Carried**

### 4. Approval of the January 2022 Board Meeting Minutes

**Motion to approve the January 2022 Board meeting minutes**

**Moved by:** C. Curlette

**Seconded by:** L. Hillman

**Carried**

### 5. Correspondence

None



## **6. Security Update**

A significant security issue occurred on February 4<sup>th</sup>.

The following steps were taken:

- The library reached out to local OPP
- Security company called about concerns over their process
- Security Guards were approached by T. Hayes about their response
- Library to develop standard response grid to issues
- Automated report still to be implemented

## **7. CEO Report**

- T. Hayes to attend Town Management meetings.
- T Hayes reminded the Board about OLA resources
- Library management to develop format to look at qualitative outcomes for programming
- New MP3 audiobooks available at library
- Update on the Simcoe County Library Cooperative status.
- New programming partnerships opportunities with area libraries were discussed

## **8. New Business**

None

## **9. Report of Board Committees**

### **a. Finance Committee**

- The updated financials are still not complete for December 2021 and later
- Revenue risks due to the closure of the meeting rooms were discussed and will be monitored.
- The board agreed to the new monthly financial reporting format with annual YTD comparisons
- T. Hayes met with the town to close off the Capital Expenditures for 2021.



**b. Policy Committee –**

**OP – 07 Meeting Rooms**

The approval of this policy was deferred to discuss allowing food and drink in all meeting rooms.

**Motion to defer approval of OP - 07**

**Moved by:** C. Curlette

**Seconded by:** C. McKay

**Carried**

**OP – 14**

This was Policy was reviewed and no changes were recommended

**Motion to approve the review of OP - 14**

**Moved by:** C. Curlette

**Seconded by:** B. Desroches

**Carrie**

**c. Fundraising Committee & Sponsorship Working Group**

The Committee reported on moving ahead with the Explorers Quest event. Noting that the Town of Midland Approved the event coinciding with the Fishing Derby

The Committee noted that the Block Party will be moved to September for 2022

**d. Assessment & Development Committee**

Nothing to report

**11. In-Camera Session**

None



**12. Next Regular Meeting**

Date: March 17, 2022

Time: 6:00pm

Location: Online zoom Meeting and in person.

**13. Adjournment**

**Motion to adjourn at 7:04 pm**

**Moved by: C. Curlette**

Signed:

K. Weishar, Chair

T. Hayes, CEO & Secretary

Date: \_\_\_\_\_

\_\_\_\_\_