

Midland Public Library

Board Meeting Minutes
Thursday, 28 April 2022 @ 6pm

Location: Zoom/MPL Boardroom

Present C. McKay, B. Kettle, L. Hillman, B. Desroches, C. Curlette, B. Gorski, G. Canning
Staff T. Hayes CEO
Regrets K. Weishar

1. Call to Order

The Board Vice Chair, Barb Kettle, called the meeting to order at 6:02 PM

2. Declaration of Pecuniary Interest

None

3. Approval of the Agenda

Motion to approve the April 2022 Board meeting agenda

Moved by: C. Curlette

Seconded by: L. Hillman

Carried

4. Approval of the March 2022 Board Meeting Minutes

Motion to approve the March 2022 Board meeting minutes

Moved by: L. Hillman

Seconded by: B. Desroches

Carried

5. Correspondence

None

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6. Security Update

- T. Hayes reports that there are still some issues to work with our security company as they seek to find a permanent staff for the library. Management is in regular communication with our security service to alert them to any issues. We hope this will be resolved as soon as they hire regular staff.

7. CEO Report

- T Hayes updated the Board on the current state of the Simcoe Library Co-operative. Concerns for the library moving forward were discussed as well as the benefits.
- The Library received funding for 2 summer students. Interviews are currently taking place.
- The Library received grant funding for staff training. This training will cover the following: mental health first aid, trauma informed services, LGBTQ+ safe spaces, and Indigenous cultural competency.
- T. Hayes notes some challenges round staffing shortages and how management is dealing with this issue.

8. New Business

None

9. Report of Board Committees

a. Finance Committee

- The updated financials are only complete up to December 2021.
- T Hayes reported that the 2020 budget surplus had been moved to our reserve funds.
- T. Hayes reported on Capital projects for this year.

Motion to approve the Finance Committee report and December 2021 Financials

Moved by: C. MacKay
Seconded by: C. Curlette
Carried

b. Policy Committee –

OP – 16 Library Rules of Conduct

This policy was reviewed, and only minor wording changes were made to the policy.

Motion to approve OP - 16

Moved by: C. Curlette

Seconded by: B. Desroches

Carried

OP – 17 Staff Use of Technology

This policy was reviewed and only minor wording changes were made to the policy.

Motion to approve the review of OP - 17

Moved by: C. Curlette

Seconded by: B. Desroches

Carried

c. Fundraising Committee & Sponsorship Working Group

- Explorer's Quest event was discussed
 - Marketing materials and posters were discussed
 - Need for first aid kits on the day of the event
 - Volunteer schedules
 - Requests for donations for participants at the tents where check-in occurs
 - Rain location discussed
 - Clue markers have been updated
 - Water to be provided at the tents for participants
 - Early walk of event area to verify safety of the route

d. Assessment & Development Committee

Nothing to report at this time

10. In-Camera Session

Motion to move in camera to discuss information about an identifiable individual.

Moved by: C. Curlette

Seconded by: B. Desroches

Carried

Motion to move out of in camera and accept 2 action items suggested by T. Hayes

Moved by: B. Gorski

Seconded by: C. Curlette

12. Next Regular Meeting

Date: May 19th, 2022

Time: 6:00pm

Location: Online zoom Meeting and in person.

13. Adjournment

Motion to adjourn at 7:11 pm

Moved by: B. Gorski

Signed



K. Weishar, Chair



T. Hayes, CEO & Secretary

Date:

May 19, 2022