



Midland Public Library

Board Meeting Minutes

Thursday, 19th January 2023 @ 6pm

Location: Zoom/MPL Boardroom

Present B. Kettle, K. Weishar, L Hillman, B. Gorski, B. Desroches
Staff T. Hayes CEO
Regrets None

1. Call to Order

The Board Chair, K. Weishar, called the meeting to order at 6:02 PM

2. Declaration of Pecuniary Interest

None

3. Approval of the Agenda

Motion to approve the February 2023 Board meeting agenda.

Moved by: L. Hillman

Seconded by: B Kettle

Carried

4. Approval of the January 19 2023, Board Meeting Minutes

Moved by: B Desroches

Seconded by: L. Hillman

Carried

5. Correspondence

None

6. Security Update

There has been an escalation in the severity and number of issues we have been experiencing in the last 2 months. We have adjusted our escalation matrix by adding threats to self-harm. We have also created flash cards to help staff quickly respond to issues.



CEO Report

- Interest in our programs continues to increase. Reinstated Books and Brews program for adults, new sewing classes, and more.
- Continue to add STEM programming with new tech for preschoolers, increased e-resources for tech training.
- More and better e-book content with a new provider and better title selection
- More people are coming to the library to digitize their media, babysitting courses, Teen money management courses, programs on bereavement services and free tutoring sessions for students. We restarted adult program called Books and Brews for adults. Teen program called how to survive a zombie attack.
- Staff participated in a PD Day about Trauma Informed Services.
- Our new Laser cutter was installed.
- We are investigating the addition of Launch Pads to our children's services area. This is an app-based learning device.
- Library partnered with 3 local music groups with an attendance of 87 people in December.
- 2 class visits from schools to our maker space.
- Pay equity assessment is moving ahead with the consultant.
- Simcoe County Cooperative is moving ahead well under the County management. We have added new services and that will improve outcomes to the community.
- To be compliant with the new MPL management vacation policy one extra week of lieu time has ben added to T. Hayes vacation allotment.

7. New Business

None



8. Report of Board Committees

a. Finance Committee

- Committee reviewed Financials for December 2022.
- The committee noted they are not yet complete.
- The committee will present the financials once they are complete.
- The committee believes we are tracking well to be within the 2022 budget.

Motion to approve the Finance Committee report and financial statement as currently presented.

Moved by: B. Desroches
Seconded by: B. Kettle
Carried

9. Policy Committee –

a. OP – 23 Community Information

This policy was reviewed, no changes were made to the policy.

Motion to approve OP - 23

Moved by: B. Desroches
Seconded by: B. Kettle
Carried

b. OP – 15 Animals in the Library

This policy was reviewed, and no changes were made to the policy.

Motion to approve OP - 15

Moved by: L. Hillman
Seconded by: B. Kettle
Carried



10. Fundraising Committee & Sponsorship Working Group

- The Committee will be setting a minimum revenue expectation for all events.
- Staff are developing a community calendar to help us determine the best times to hold events, so we do not compete with library programming and community events.
- The Committee is looking at deploying smaller events and new ideas to determine the direction we should take for signature events.
- Clarification to new Board members will be provided to help define the difference between programming and fundraising.
- The cookie walk raised \$488 and the basket draw raised \$148. The funds from these events will be designated to the Community Pantry.

11. Assessment & Development Committee

- OLS governance hub will be used to guide our board orientation process
- Schedule will be broken down over a 4-year term.
- A guided plan will be developed and discussed at regular board meetings
- Board orientation packages will be provided.
- OLA has agreed to allow new board members to be added to our virtual pass after the conference has ended.

12. Next Regular Meeting

Date: February 23rd, 2023

Time: 6:00pm

Location: Online zoom Meeting and in person.

13. Adjournment

Motion to adjourn at 6:46 pm

Moved by: B. Gorski



Signed:

A handwritten signature in blue ink, appearing to be 'K. Weishar', written over a horizontal line.

K. Weishar, Chair

Date:

Feb 23, 2023

A handwritten signature in blue ink, appearing to be 'T. Hayes', written over a horizontal line.

T. Hayes, CEO & Secretary