

Midland Public Library

Board Meeting Minutes Thursday, May 18 2023 @ 6pm

Location: Zoom/MPL Boardroom

Present B. Kettle, K. Weishar, C. Cooper, S. Turnbull, D. Dickenson, M. Gray, R. Ball
Staff T. Hayes CEO
Regrets L. Hillman

Agenda

1. Call to Order

K. Weishar called the meeting to order at 6pm. Introduction of new Admin Assistant, Taylor Weather to the board members.

2. Declaration of Pecuniary Interests

None.

3. Approval of the Agenda

Motion to approve the May 18, 2023, Board meeting agenda.

Moved by: S. Turnbull

Seconded by: R. Bald

Carried

4. Approval of March 18th, 2023 Board Meeting Minutes (with changes made)

Motion to approve the March 18th, 2023 board meeting agenda.

Moved by: R. Bald

Seconded by: D. Dickerson

Carried

5. Approval of April 13th, 2023 Board meeting Minutes

Motion to approve the April 13, 2023 board meeting agenda.

Moved by: B. Kettle

Seconded by: R. Bald

Carried

6. Correspondence

None

7. Security Update

T. Hayes mentioned that the library is struggling to find a security guard to work

on Saturdays. Guarda World, the library's security company, informed T. Hayes that they may have difficulties in finding someone for weekend security due to the current rate of pay. The pay rate has been increased in order to attract potential security guards, but this pay increase does not impact the security budget. The library is hoping to hire a new security guard for Saturdays as soon as possible.

8. CEO Report

- The board thanks T. Hayes for her accomplishment of achieving a \$25,000 fundraising grant for the Midland Public Library.
- STEAM programming continues to grow at the library. A staff development day was spent in the Makerspace so that there could be better patron support on days when our Makerspace Coordinator is unavailable.
- The library is actively planning events for our Summer Reading Program.
- The library was nominated for the Community Support and Spirit award from the Chamber of Commerce.
- The library successfully received funding for 2 summer students.
- The library is waiting to hear about a request from the Huronia community Foundation Smart Caring grant for a hydroponics system in the library.
- Staff worked very hard with a group of volunteers to complete over 300 free tax returns this year.

9. New Business

1. Report of Board Committees

1. Finance Committee

- **December 2022 Financials**

- Town of Midland Finance department has informed T.Hayes that the financials for December 2022 should be finished soon.

- **April 2023 Financials**

- T.Hayes informs the board that the April 2023 financial are incomplete. Due to the incomplete financials, the board cannot approve the financial statement at this time. T.Hayes expects everything to be updated for our next meeting.

2. Policy Committee

- OP – 04 for review

Moved by: D. Dickerson

Seconded by: B. Kettle

Carried

- OP – 11 for review

Moved by: R.Bald

Seconded by: B.Kettle

Carried

10. Fundraising Committee & Sponsorship Working Group

- Butterscotch Festival

- S. Turnbull & D. Dickerson Volunteer
- Jumbo freezes & MPL tote bags will be available for purchase.
- Fundraising grant
 - The board thanks T.Hayes and her staff for their efforts to attain this grant. The grant will give the library \$25,000 to hire a professional who will consult on topics such as creating a fundraising & donor database, fundraising specific copy writing, and fundraising specific marketing. The consultant will also create a plan of action concerning fundraising for the next year (2024).
 - Potential fundraising meeting could take place over the summer after consultant has come in to educate staff.
 - D. Dickerson Added to Fundraising committee

11. Assessment and Development

- Evaluation documents
 - Strategic planning booklets (online)
 - Legacy board package
- Board education presentation
 - Governance vs. Management presentation

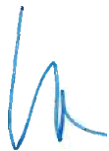
12. Next Meeting: June 15th, 2023 @ 6pm (in-person or online Zoom meeting.)

- Question period
 - Meeting in progress signs on boardroom doors to curb interruptions

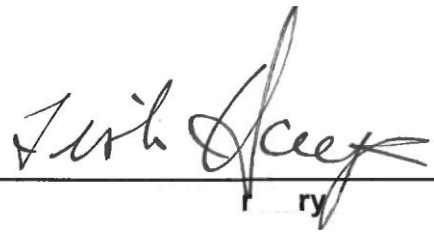
13. Adjournment

S. Turnbull motioned to end meeting at 6:41pm

Signed:



K. Weishar, Chair



Erik Steyer

Date: June 15, 2023