

Midland Public Library

Board Meeting Minutes

Thursday, February 15, 2024 @ 6pm

Location: Zoom/MPL Boardroom

Agenda

Present B. Kettle, K. Weishar, C. Cooper, L. Hillman, S. Turnbull, D. Dickinson (All via ZOOM)
Staff T. Hayes CEO (ZOOM)
Regrets M. Gray, R. Bald

1. **Call to Order**
Meeting Commenced at 6:10PM
2. **Declaration of Pecuniary Interests**
 - None
3. **Approval of the Agenda**
Approval of the February 15, 2024, Board Meeting Agenda
Moved By: D. Dickinson
Seconded by: L. Hillman
Carried
4. **Approval of January 18, 2024, Board Meeting Minutes**
Moved By: C. Cooper
Seconded By: S. Turnbull
Carried
5. **Correspondence**
 - None
6. **Security Update**
 - CEO presented security updates to the Board. Increases in drug related issues have been present in and near the library.
7. **CEO Report**
 - Committee meetings will take place in the absence of CEO as they will be away at PLA
 - T. Hayes to reach out to Tiny Township to clear confusion about new memberships with Tiny residents.

- Government funding available for library WIFI

8. New Business

- None

9. Library Statistics February 2024

Library statistics deferred until March 2024 Meeting

10. Report of Board Committees

a. Finance Committee

- No financials for 2024 as budget not approved yet
- Frequency of finance report moving forward
- Changes need to be made to terms of reference to change meeting frequency.
- Meetings to occur when updated financials are available.
- 2023 YTD Financials
- Town has confirmed they will put Government and Tiny funding into 2023 library budget.

Motion to Accept the Report from the Finance Committee Noting the Financials Are Not Complete.

Moved by: D. Dickinson

Seconded by: L. Hillman

Carried

Motion to Accept S. Turnbull's Recommendation to Change to the Finance Committee Meeting Frequency

Moved by: K. Weishar

Seconded by: S. Turnbull

Carried

b. Policy Committee

- GOV – 01 Purpose of the Board
Motion to Approve Changes to Policy GOV-01 Purpose of the Board
Moved by: S. Turnbull
Seconded by: L. Hillman
Carried
- GOV – 02 Board Orientation
Motion to Approve Changes to Policy GOV – 02 Board Orientation
Moved by: L. Hillman
Seconded by: C. Cooper
Carried
- GOV – 03 Duties and Responsibilities of Individual Board Members
Motion to Approve Changes to Policy GOV – 03 Duties and Responsibilities of the Board

Moved by: L. Hillman

Seconded by: S. Turnbull

Carried

- GOV – 05 Policy Development

Motion to Approve Changes to Policy GOV – 05 Policy Development

Moved by: C. Cooper

Seconded by: L. Hillman

Carried

- GOV – 06 Strategic Planning

Motion to Defer the Approval of Changes to Policy GOV – 06 Strategic Planning

Moved by: C. Cooper

Seconded by: D. Dickinson

Carried

- GOV – 09 Evaluation of the Chief Executive Officer

Motion to Approve Changes to Policy GOV – 09 Evaluation of the Chief Executive Officer

Moved by: K. Weishar

Seconded by: S. Turnbull

Carried

- GOV – 12 Board Members' Code of Conduct

Motion to Approve Changes to Policy GOV – 12 Board Members' Code of Conduct

Moved by: L. Hillman

Seconded by: K. Weishar

Carried

- OP - 03 Collection Development

Motion to Approve Changes to Policy OP – 03 Collection Development

Moved by: S. Turnbull

Seconded by: C. Cooper

Carried

- Culturally responsible and relevant in the policy instead of multicultural

c. Fundraising Committee Report

- Fundraising event planning
- Tip Tap
- Friends of the Library Board development
- Midland Library Merchandise

d. Assessment and Development Report

- Removal of CEO bonus
- S. Turnbull Board financial obligations presentation

11. Adjournment

Moved By: C. Cooper
Seconded By: L. Hillman
Carried

Signed:



K. Weishar, Chair

Date: March 21, 2024

Trish Hayes

T. Hayes, CEO & Chief Librarian