



Midland Public Library

Board Meeting Minutes

Thursday, March 21, 2024 @ 6pm

Location: Zoom/MPL Boardroom

Present B. Kettle, C. Cooper (Zoom), C. MacDonald, D. Dickinson, K. Weishar, L. Hillman (Zoom), S. Turnbull,
Staff T. Hayes CEO
Regrets M. Gray

Agenda

1. **Call to Order**
Meeting called to order at 6:00pm by Board Chair K. Weishar
2. **Declaration of Pecuniary Interests**
None
3. **Approval of the Agenda**
Approval of the March 21, 2024, Board Meeting Agenda
Moved By: D. Dickinson
Seconded by: B. Kettle
Carried
4. **Approval of February 15, 2024, Board Meeting Minutes**
Moved By: S. Turnbull
Seconded By: D. Dickinson
Carried
5. **Correspondence**
None
6. **Security Update**
 - Increase incidents in the Library.
 - Security issues during Drag Queen Storytime, protesters and anti-protesters present during the event.
 - Police assisted with protester issues.
7. **CEO Report**
T. Hayes presented CEO report.

8. New Business

- Grant opportunity to upgrade Assembly room technology.
- \$50,000 required to upgrade.
- 25% of upgrade costs will be given ahead of time, remainder of costs to be paid after the project is finished.
- CEO to ask Town of Midland CFO to provide half the funds from the capital budget, which will be repaid after the project is finished.

Motion to Approve CEO to Proceed with Grant Application

Moved by: S. Turnbull

Seconded by: B. Kettle

Carried

Motion to Approve CEO to Reallocate \$50,000 of the Capital Budget to Upgrade Library Assembly Room AV System

Moved by: S. Turnbull

Seconded by: B. Kettle

Carried

9. Library Statistics January 2024

- CEO presented Library statistics to the Board.

10. Report of Board Committees

a) Finance Committee

- DC charges
- Tiny payment
- \$90,000 in income outstanding
- Projected to be underbudget for 2023.
- 2021 audited financials wording has been fixed.
- 2023 Year end financials still incomplete

Motion to Approve March 2024 YTD Financials

Moved by: D. Dickinson

Seconded by: C. MacDonald

Carried

b) Policy Committee

- OP – 01

Motion to Approve Changes to Policy OP – 01 Protection of Privacy & Access to Information

Moved by: L. Hillman

Seconded by: B. Kettle

Carried

- OP - 06 Internet Services and Technology

Motion to Approve Changes to OP - 06 Internet Services and Technology

Moved by: C. Cooper

Seconded by: D. Dickinson

Carried

- OP – 09

Motion to Approve Changes to Policy OP – 09 Unattended Children

Moved by: S. Turnbull

Seconded by: B. Kettle

Carried

- OP - 10

Motion to Approve Changes to Policy OP – 10 Circulation Policy

Moved by: S. Turnbull

Seconded by: B. Kettle

Carried

- OP - 16

Motion to Approve Changes to Policy OP - 16 Library Rules of Conduct

Moved by: S. Turnbull

Seconded by: B. Kettle

Carried

- OP - 18

Motion to Approve Changes to Policy OP – 18 Working Alone

Moved by: D. Dickinson

Seconded by: B. Kettle

Carried

- OP - 19

Motion to Approve Changes to Policy OP – 19 Safety, Security and Emergency

Moved by: C. Cooper

Seconded by: C. MacDonald

Carried

- OP - 21

Motion to Approve Changes to Policy OP – 21 Indigenous Awareness and Reconciliation

Moved by: D. Dickinson

Seconded by: S. Turnbull

Carried

- OP - 22

Motion to Approve Changes to Policy OP – 22 Records Retention

Moved by: D. Dickinson

Seconded by: B. Kettle

Carried

- FN - 04

Motion to Approve Changes to Policy FN – 04 Intellectual Freedom

Moved by: S. Turnbull

Seconded by: D. Dickinson

Carried

- HR - 01

Motion to Approve Changes to Policy HR – 01 Human Resource Management

Moved by: L. Hillman

Seconded by: B. Kettle

Carried

- GOV – 06 Strategic Planning

Motion to Approve Changes to Policy GOV – 06 Strategic Planning

Moved by: S. Turnbull

Seconded by: B. Kettle

Carried

Motion to Revert Title Changes to Maintain Strategic Planning as Policy Title

Moved by: S. Turnbull

Seconded by: B. Kettle

Carried

c) Fundraising Committee Report

- FOTL to fund Tip Tap
- Updates on FOTL Board recruitment

d) Assessment and Development Report

- B. Kettle presented A & D presentation to the Board on responsibilities of the board.

11. Adjournment

Meeting adjourned by Board Chair K. Weishar at 7:00pm

Moved by: S. Turnbull

Seconded by: D. Dickinson

Carried

Signed:



K. Weishar, Chair

Date: June 20, 2024

Trish Hayes

T. Hayes, CEO & Secretary