



Midland Public Library

Board Meeting Minutes

Thursday, May 16, 2024 @ 6pm

Location: Zoom/MPL Boardroom

Present B. Kettle, C. MacDonald, D. Dickinson, S. Turnbull, M. Gray, L. Hillman, K. Weishar
Staff CEO T. Hayes
Regrets None

Agenda

1. Call to Order

The meeting was called to order by Board Vice-Chair B. Kettle at 6:00pm on Thursday, May 16, 2024.

2. Declaration of Pecuniary Interests

None

3. Approval of the Agenda

Approval of the May 16, 2024, Board Meeting Agenda

Moved By: M. Gray

Seconded by: D. Dickinson

Carried

4. Approval of March 21, 2024, Board Meeting Minutes

Moved by: S. Turnbull

Seconded by: C. MacDonald

Carried

5. Correspondence

1. Clarification Letter to Town Council

- A letter of clarification was sent to clarify the statement made by the County during a deputation April 10th 2024.

2. Letter of Resignation from Christine Cooper

Motion to Accept C. Cooper Letter of Resignation from the Midland Public Library Board of Directors

Moved by: M. Gray

Seconded by: S. Turnbull

Carried

6. Security Update

CEO T. Hayes presented the security update to the Board.

7. CEO Report

T. Hayes presented the CEO report to the Board.

8. New Business

None

9. Library Statistics February 2024

CEO T. Hayes presented the Library statistics for February of 2024 to the Board.

10. Report of Board Committees

a) Finance Committee Report

T. Hayes and S. Turnbull presented the Finance Committee report to the Board.

- The committee compliments T. Hayes and her staff for managing the 2023 Budget efficiently. The Library came in under budget despite some significant challenges
- Special thanks to the Town's CFO Lindsay Barron for producing 2023 Year-End financials in time for T. Hayes report to the Ministry.

Motion to Accept the 2023 Updated Year End Financials with the Understanding That we Will Approve the Official Year End Financials When the Final Updates are Made in FMW.

Moved by: C. MacDonald

Seconded by: S. Turnbull

Carried

Motion to Accept the 2023 Updated Capital Budget with the Understanding that we Will Approve the Official Financials When Final Updates are Made in FMW.

Moved by: S. Turnbull

Seconded by: M. Gray

Carried

b) Policy Committee Report

- GOV-13
Motion to Approve Changes to Policy GOV-13 Succession Planning

Moved by: S. Turnbull

Seconded by: M. Gray

Carried

- OP - 08

Motion to Approve Changes to OP - 08 Children's and Young Adults Services

Moved by: M. Gray

Seconded by: S. Turnbull

Carried

- OP – 07

Motion to Approve Changes to Policy OP – 07 Meeting Rooms

Moved by: D. Dickinson

Seconded by: K. Weishar

Carried

- OP - 05

Motion to Approve Changes to Policy OP – 05 Programming Policy

Moved by: S. Turnbull

- **Seconded by:** K. Weishar

Carried

c) Fundraising Committee Report

- Butter Tart Festival preparations underway
- Friends of the Library Board member recruitment ongoing
- Moving forward with TipTap
- Library merchandise underway – planning to have products ready for mid-June
- Updating Friends of the Library terms of reference to include required dissolution clause.

d) Assessment and Development Report

- March & April committee meetings cancelled.
- Updating Terms of Reference
- Moving forward with changes to CEO evaluation
- Deferring the CEO evaluation
- Moving forward with updating the Board assessment document

11. Adjournment

Meeting adjourned at 7:00pm by Vice-Chair B. Kettle

Moved by: D. Dickinson



**Seconded by: S. Turnbull
Carried**

Signed:



K. Weishar, Chair

Date: June 20, 2024

Trish Hayes

T. Hayes, CEO & Secretary