

Midland Public Library

Board Meeting Minutes

Thursday, November 21, 2024 @ 6:00 PM

Location: Zoom/MPL Boardroom

Present B. Kettle, K. Weishar, D. Dickinson, T. Turnbull, C. MacDonald, M. Gray
Staff T. Hayes CEO
Regrets None

Agenda

1. Call to Order

The meeting was called to order at 6:01 PM on Thursday, November 21st 2024, by Board Chair K. Weishar

2. Declaration of Pecuniary Interests

None

3. Approval of the Agenda

Approval of the November 21st 2024, Board Meeting Agenda

Moved By: D. Dickinson

Seconded by: B. Kettle

Carried

4 Approval of October 17th 2024, Board Meeting Minutes

Moved by: S. Turnbull

Seconded by: B. Kettle

Carried

5. Correspondence

None

6. Approval of New Board Members

Motion to approve the election of Vaishali Patel, Irina Ayres, and Bryde Desroches to the Midland Public Library Board of Directors for the current term.

Moved by: S. Turnbull

Approved by: B. Kettle

Carried

7. Security Update

CEO T. Hayes provided the Security Update to the Board

8. CEO Report

CEO T. Hayes presented the CEO Report to the Board

9. New Business

None

10. Library Statistics September 2024

CEO T. Hayes Presented the Library September 2024 Statistics to the Board

11. Report of Board Committees November 2024

a. Finance Committee Report

- Alarm panels costs moved to Capital expense
- Fundraising account set up and management
- Tiny Township Library Services account update

Motion to Accept the YTD October 2024 Operating Financials

Moved by: S. Turnbull

Seconded by: D. Dickinson

Carried

b. Policy Committee Report

- Discussed a policy for a separate account for fundraising/donations and an MOU that would further clarify the terms for the use of the money.
- K. Weishar to work on terms of reference for January meeting.
- BL-05

Motion to Approve Changes to BL - 05 Meetings of the Board

Moved by: B. Kettle

Seconded by: C. MacDonald

Carried

- FN - 02

Motion to Approve Changes to FN - 02 Vision Statement

Moved by: M. Gray

Seconded by: S. Turnbull

Carried

c. Fundraising Committee Report

- Update on TipTap
- Donation button will be on our checkout software
- Library merchandise update

d. Assessment and Development Report

- Board training for new members and refreshers for current members will be done in the new year
- Establish key contacts for new members
- Keep log of frequently asked questions for future board members
- Changes to terms of reference
- Changes to the CEO review process

11. Adjournment

Meeting ended at 6:32PM by Board Chair K. Weishar

Signed:



K. Weishar, Chair



T. Hayes, CEO & Secretary

Date: Jan. 16. 2025