

APPENDIX A

PATRON'S REQUEST FOR RECONSIDERATION OF MATERIAL

DATE _____

ITEM IN QUESTION: AUTHOR _____
 TITLE _____

PATRON INITIATING REQUEST: NAME _____
 ADDRESS _____
 PHONE _____
 E-MAIL _____

LIBRARY MEMBER: YES ☐ NO ☐

REQUEST INITIATED BY: THE COMPLAINANT _____
 AN ORGANIZATION/
 GROUP _____
 REPRESENTATIVE OF
 A COMPLAINANT _____

1. What aspect(s) of the Item in Question was/were objectionable?

2. What was the reaction? _____
3. Is there any merit in other parts of the work? _____
4. Would some other age group or segment of our population find value in this work?

5. Could another work act as a replacement to the Item in Question? _____
6. Have you seen reviews or other critical judgments of this work? _____
7. Are you aware of the Library's Collection Development Policy? _____
8. Do you recommend a course of action for the Library to take regarding the Item in question?

The Library C.E.O. will refer your comments to the Board and an ad hoc committee will be struck to review the Item in Question and frame a response, which will be returned to you as soon as possible. Thank you for your interest.