

Midland Public Library

Policy Type: **Bylaws**
Policy Title: **Composition of the Board**

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Where required, the library board adheres to the **Public Libraries Act**, R.S.O. 1990, c. P44 as it relates to its composition. The purpose of this bylaw is to guide the Municipal Council's appointment process and the library board's appointment of its officers.

Section 1: Composition

1. While the **Public Libraries Act**, s. 9(1) prescribes a board of no fewer than 5 members, and gives the Municipal Council the power to make appointments, the library board endorses a board that consists of at least 5 and no more than 9 members.
2. In accordance with the **Public Libraries Act**, s. 10(4), Municipal Council will appoint all board members at the first regular meeting of Council in each term.
3. In accordance with the **Public Libraries Act**, s. 10 (2a), Municipal Council shall not appoint more of its own members to the board than the number that is one less than a majority of the board.
4. In accordance with the **Public Libraries Act**, s. 10 (3), a board member shall hold office for a term concurrent with the term of the appointing municipal council, or until a successor is appointed.
5. A board member may be re-appointed for one or more terms to a maximum of three consecutive terms.
6. In accordance with the **Public Libraries Act**, s. 13, if any member of the board is disqualified from holding office, the members shall forthwith declare the seat vacant and notify the Municipal Council accordingly.
7. In accordance with the **Public Libraries Act**, s.12, when a vacancy arises in the membership of the board, the Municipal Council shall promptly appoint a person to fill the vacancy and to hold the office for the unexpired term, except where the unexpired term is less than forty-five (45) days.

Section 2: Officers of the Library Board

1. In accordance with the **Public Libraries Act**, s. 14-15, the officers of the board are the chair, the secretary, the treasurer and the Chief Executive Officer (CEO).
2. In addition, the library board designates a vice-chair as an officer.
3. In accordance with the **Public Libraries Act**, s. 14(3), at the first meeting of the new term, members of the library board shall elect a chair from among the members.
4. At the first meeting of the new term, members of the library board shall elect a vice-chair from among the members.
5. In accordance with the **Public Libraries Act**, s. 15, the library board shall appoint a Chief Executive Officer (CEO), who shall also be secretary and treasurer of the library board, as allowed by the **Public Libraries Act**, s. 15(5).
6. If any of the officers retire, step down or are dismissed during his/her term, the library board must immediately elect or appoint a new officer.

Related Documents:

Midland Public Library. **BL 03 – Terms of Reference of the Officers**
Public Libraries Act, R.S.O. 1990, c P44