Midland Public Library

Board Meeting
Thursday, February 20, 2025
@ 6pm via Zoom or in person

Present	I. Ayres, B. Desroches (via Zoom), D. Dickinson, M. Gray (via Zoom), B. Kettle, V. Patel, S. Turnbull (via Zoom at 6:06 pm), K. Weishar
Staff	T. Hayes
Regrets	C. MacDonald

Agenda

1. **Call to Order**
   Meeting called to order at 5:59 pm by Board Chair K. Weishar

2. **Declaration of Pecuniary Interests**
   None

3. **Approval of the Agenda**
   Approval of the February 20, 2025, Board Meeting Agenda
   Moved By: D. Dickinson
   Seconded by: V. Patel
   Carried

4. **Approval of January 16, 2025, Board Meeting Minutes**
   Moved By: B. Desroches
   Seconded By: D. Dickinson
   Carried

5. **Presentation by Friends of the Library**
   - An introduction to new board members
   - Looks forward to working collaboratively with Midland Public Library Board

6. **Correspondence**

7. **Security Update**
   - Received a response from the Town of Midland regarding the fire that was set outside – they are looking into it.
   - The Salvation Army is assisting with waking up individuals sleeping on Elizabeth Street.
   - The heated floor entrance to the building is heavily used daily by individuals sleeping and trying to keep warm. Once woken, they are good about leaving the premises.

8. **CEO Report**
   - CEO T. Hayes presented report.
   - A staff training day turned out to be very positive. Staff were able to learn about thinking and managing stress.
   - Attended the Ontario Library Association Conference which was a great success. Learning how to deal with neurodivergent staff, accommodating their needs and optimizing where they specialize was a key learning point.
   - Catholic Family Services has hired a Community Navigation Worker who will work out of Midland Public Library 3 days per week starting February 28, 2025. They will help individuals navigate challenges they are facing and direct them to community supports.
   - Congratulations to Faith Shergold for being recognized for all the work and initiatives she has done against discrimination and racism.
   - Received a grant from Huronia Community Foundation which will purchase iPads for programming.
   - New photocopiers have been installed which will cut down on administrative time.
   - General maintenance has been required around the library and the Town of Midland has been very helpful with this.
   - Midland Public Library has been named as a beneficiary in a will with the final amount to be determined.

9. **New Business: Assign New Board Members to Committees**
   - V. Patel – Finance and Fundraising
   - I. Ayres – Fundraising and Assessment & Development
   - B. Desroches – Policy and Assessment & Development
   - The date and time of committees will be as follows moving forward:
     - Finance – First Thursday of each month at 4:30 pm
     - Policy – First Thursday of each month at 5:30 pm
     - Assessment & Development – First Thursday of each month at 6:30 pm
     - Fundraising – First Thursday of each month at 7:30 pm

S. Turnbull thanked T. Hayes and staff for all her work in the dissemination of the approved budget information.

- **Motion to direct CEO to provide communication in change of service to MidlandToday.ca and Simcoe.com if there is no cost in doing so**
  Moved by: S. Turnbull
  Seconded by: M. Gray
  Carried

10. **Library Statistics**
    - Will be provided next month

11. Report of Board Committees

- **Finance Committee**
  - 2024 year end financials not complete as we are waiting on the Town of Midland to provide as well as the 2025 budget to be entered.
  - Significant discussion upon approval of Town of Midland budget resulting in the following changes:
    - Reduction in open hours
    - Suspension of interlibrary loan services
    - Delays in the processing of new items
    - Response times for some service requests

- **Policy Committee**
  - BL-05
    Motion to Approve Changes to Policy BL–05 – Meetings of the Board
    Moved by: S. Turnbull
    Seconded by: M. Gray
    Carried

- **Fundraising Committee Report**
  - Nothing to report as there has not been a meeting

- **Assessment and Development Report**
  - CEO review being streamlined and hopeful to be completed by the end of March
  - Library Board Introduction presentation by K. Weishar

12. Adjournment

Meeting Adjourned at 6:53 pm

Signed:

K. Weishar, Chair

T. Hayes, CEO

Date: March 20, 2025